Parish Council meeting of CAPEL PARISH COUNCIL held in Capel Village Hall, Falmouth Place, Five Oak Green at 7.30pm on 28th October 2019.

In Attendance: Cllrs Hugh Patterson, Maggie Fenton, Charles Mackonochie, Trevor Sawyer, Jim Young, Suzi Rich, Chris Parker & Ashley Saunders.

AGENDA

Minute No

473 1) ADMINISTRATION Fire Exits, Sign In Sheets, Assembly Point, Mobile Phones, intention to film or record the meeting.

474 2) APOLOGIES – to receive and accept apologies for absence.

475 3) DECLARATION OF INTEREST & CHANGES TO REGISTER OF INTEREST - Declarations of Pecuniary interests on any item on the agenda. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members’ Code of Conduct) in any matter to be considered at a meeting of the Council, a committee, sub-committee or joint committee, they must withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.

476 4) CHAIRMAN’S ANNOUNCEMENTS
   a) To note the resignation of Robin Hollamby from the council. The Clerk has begun the process of formally advertising the vacancy.

477 5) APPROVAL OF MINUTES
   a) To consider the minutes of the Full Council Meeting of 30th September 2019 and if in order to authorise the Chair to sign as a true and accurate record.
   b) To receive the minutes of the Planning Committee 30th September 2019.

478 6) MATTERS ARISING FROM PREVIOUS MINUTES NOT COVERED IN CURRENT AGENDA
   a) Update on formal request to TWBC for the whole of Capel be designated for the purposes of a Neighbourhood Plan.

479 7) EXTERNAL REPORTS
   a. Borough Councillors Report
   b. County Councillors Report

480 8) COMMITTEE AND PORTFOLIO REPORTS
   a) Finance & Resources Committee –
      i) Cheques for payment
      ii) Accounts – September
      iii) Bank Reconciliation – September
      iv) To receive minutes of Finance & Resources meeting of 9th September 2019.
b) Staff, Office & Administration

c) Planning Committee – Update - Kings Head - to note email exchange between Clerk and TWBC planning regarding the possibility of issuing a Section 215 to the owner.

d) Flooding Committee

e) Highways & Traffic Committee

f) Housing & Memorial Cottages Committee

i) Update on decoration of No 9.

g) Recreation Ground Improvements and Regeneration Committee

i) To note repair works to recreation ground play equipment repairs – as resolved at Septembers full council meeting.

481 9) PARISH MATTERS

a) Update on Tunbridge Wells Borough Council Draft Local Plan and the Reg 18 deadline extension of two weeks.

b) Agree official Parish Council response to the draft Local Plan and sustainability appraisal. Draft will be circulated by chairman. When agreed this will be sent to TWBC and posted on the parish council website.

c) To note proposed meeting with Greg Clark MP on Friday November 8th.

d) To note the request from TWBC Funding for community clean ups in March 2019 to which the Clerk responded with a request for Capel Path Rangers and South East in Bloom within the required 5 day deadline and subsequent unanswered emails from the Clerk to TWBC Gary Stevenson and BC Carol Mackonochie for an update on progress.

e) Speedwatch update

f) Stone Castle Liaison Committee update

g) To note the removal of the glass recycling banks at the recreation ground.

h) To note the request to Sait & Sons to remove the clothing bank at the recreation ground.

482 10) CORRESPONDENCE RECEIVED

483 11) REPRESENTATION AT MEETINGS

484 12) QUESTIONS FROM MEMBERS

485 13) CLERK’S REPORT

486 14) ADJOURNMENT TO HEAR FROM MEMBERS OF THE PUBLIC

487 15) DATE OF NEXT MEETING – 25th November 2019

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.