

CAPEL PARISH COUNCIL

Emma Ivory – Clerk
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ALL COUNCILLORS ARE HEREBY SUMMONED to attend the Parish Council meeting of CAPEL PARISH COUNCIL to be held in Capel Village Hall, Falmouth Place, Five Oak Green TN12 6RD at 7.30pm on 16th December 2019 when it is proposed to transact the business shown on the agenda below. The meeting will be open to press and public.

Cllrs Hugh Patterson, Maggie Fenton, Charles Mackonochie, Trevor Sawyer, Chris Parker, Jim Young, Ashley Saunders & Heather Roberts.

AGENDA

Minute
No

- 504 1) **ADMINISTRATION** Fire Exits, Sign In Sheets, Assembly Point, Mobile Phones, intention to film or record the meeting.
- 505 2) **APOLOGIES** – to receive and accept apologies for absence. Apologies for Cllr Heather Roberts.
- 506 3) **DECLARATION OF INTEREST & CHANGES TO REGISTER OF INTEREST** - Declarations of Pecuniary interests on any item on the agenda. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee, sub-committee or joint committee, they must withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
- 507 4) **CHAIRMAN'S ANNOUNCEMENTS**
- 508 5) **APPROVAL OF MINUTES**
- a) To consider the minutes of the Full Council Meeting of 25th November 2019 and if in order to authorise the Chair to sign as a true and accurate record.
- b) To receive the minutes of the Planning Committee 25th November 2019.
- 509 6) **MATTERS ARISING FROM PREVIOUS MINUTES NOT COVERED IN CURRENT AGENDA**
- a) Update following formal request to TWBC for the whole of Capel be designated for the purposes of a Neighbourhood Plan.
- 510 7) **EXTERNAL REPORTS**
- a. Borough Councillors Report
- b. County Councillors Report
- 511 8) **COMMITTEE REPORTS**
- a) **Finance & Resources Committee**
- i) To consider the timetable, and meetings required, for agreeing budget and precept for 2020/21.
- ii) Cheques for payment.
- iii) Accounts – November.

iv) Bank Reconciliation – November.

b) **Staff, Office & Administration**

- i) To Resolve adopt the new NALC employment contract for the role of RFO and to Ratify the hourly rate.

c) **Planning Committee**

- i) Update - Kings Head following request for a Section 215 to be imposed by TWBC.

d) **Flooding Committee**

e) **Housing & Memorial Cottages Committee**

f) **Recreation Ground Improvements and Regeneration Committee**

- i) To discuss and Resolve to enter into a formal tripartite agreement between CPC, the Charity and Ibstock Enover Trust following legal advice from Warners Solicitors.

512 9) **PARISH MATTERS**

- a) Report from future of Save Capel meeting 02/12/19
- b) Report from TWBC Strategic sites meeting on 4th December from Cllr Fenton and to agree a representative at the meetings on 8th January and 5th February 2020 both to start at 9.30am.
- c) Stone Castle Liaison Committee update
- d) To discuss and Resolve to include the following points in the Highways Improvement Plan;
- i) Socium (DHA) highways improvement strategy report 2018
- ii) red tarmac at entrances to Five Oak Green
- iii) Painted signage on the road both ways on the approach to Capel Primary school
- iv) New gateway near Capel Primary school
- v) Improvement to gateway on entrance to Five Oak Green (Badsell Road)
- vi) Reduce speed limit by 10 mph on the B2017 within Tudeley, the built up area of Five Oak Green and Alders Road.
- vii) Prioritise additional signage and implementation of weight limit for Whetsted Bridge.
- e) To discuss replacing existing chain-link allotment fence at an approximate cost of £7,000.
- f) To Resolve to contribute towards cost of installing security fencing on pavilion to combat anti-social behaviour, total cost £3,748.45.

513 10) **CORRESPONDENCE RECEIVED**

514 11) **REPRESENTATION AT MEETINGS**

515 12) **QUESTIONS FROM MEMBERS**

516 13) **CLERK'S REPORT**

517 14) **ADJOURNMENT TO HEAR FROM MEMBERS OF THE PUBLIC**

518 15) **DATE OF NEXT MEETING – 27th January 2020**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.