

CAPEL PARISH COUNCIL

Emma Ivory – Clerk
Falmouth Place, Five Oak Green
TN12 6RD clerk@capelpc.co.uk

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the Parish Council meeting of CAPEL PARISH COUNCIL to be held in Capel Village Hall, Falmouth Place, Five Oak Green TN12 6RD at 7.30pm on 27th January 2020 when it is proposed to transact the business shown on the agenda below. The meeting will be open to press and public.

Cllrs Hugh Patterson, Maggie Fenton, Charles Mackonochie, Trevor Sawyer, Chris Parker, Jim Young, Ashley Saunders, Suzi Rich & William Forster.

AGENDA

Minute
No

- 519 1) **ADMINISTRATION** Fire Exits, Sign In Sheets, Assembly Point, Mobile Phones, intention to film or record the meeting.
- 520 2) **APOLOGIES** – to receive and accept apologies for absence.
- 521 3) **DECLARATION OF INTEREST & CHANGES TO REGISTER OF INTEREST** - Declarations of Pecuniary interests on any item on the agenda. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee, sub-committee or joint committee, they must withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
- 522 4) **CHAIRMAN'S ANNOUNCEMENTS**
- 523 5) **APPROVAL OF MINUTES**
- a) To consider the minutes of the Full Council Meeting of 16th December 2019 and Extra Ordinary Council meeting of 8th January 2020 and if in order to authorise the Chair to sign as a true and accurate record.
 - b) To receive the minutes of the Planning Committee 16th December 2019 and 14th January 2020.
 - c) To receive the minutes of the Finance & Resources Committee of 8th January 2020.
- 524 6) **MATTERS ARISING FROM PREVIOUS MINUTES NOT COVERED IN CURRENT AGENDA**
- a) Update following formal request to TWBC for the whole of Capel be designated for the purposes of a Neighbourhood Plan.
- 525 7) **EXTERNAL REPORTS**
- a. Borough Councillors Report
 - b. County Councillors Report - Progress of additional signage on the bridge Whetsted bridge, Five Oak Green.
- 526 8) **COMMITTEE REPORTS**
- a) **Finance & Resources Committee**

- i) Cheques for payment
- ii) December accounts
- iii) December bank rec & bank statements
- iv) To consider the recommendations to financially contribute to the installation of security fencing on the cricket pavilion.

b) **Staff, Office & Administration**

c) **Planning Committee**

d) **Flooding Committee**

e) **Housing & Memorial Cottages Committee**

f) **Recreation Ground Improvements and Regeneration Committee**

- i) Update on recent Resolution to enter into a formal tripartite agreement between CPC, the Charity and Ibstock Enover Trust following legal advice from Warners Solicitors.
- ii) To consider quotes to undertake tree surgery works and agree contractor following tree survey in November 2019.
- iii) Report from Cllrs Saunders and Sawyer on recent allotment meeting to address security following several thefts from allotment sheds in December 2019 and January 2020.

527 9) **PARISH MATTERS**

- a) To note confidential written report received from Cllr Charles Mackonochie on recent TWBC Strategic Sites Working Group on 8th January 2020. To agree a representative at the meeting on 5th February 2020 to start at 9.30am.
- b) To discuss recent CCTV survey of existing equipment and possibility of additional cameras in the parish.

528 10) **CORRESPONDENCE RECEIVED**

- a) To discuss recent correspondence with Rev. Wendy Swan, United Reformed Church Minister of Five Oak Green Reform church regarding CCTV and security lighting in church car park following recent break in at the allotment, accessed via church car park.
- b) Request to use recreation ground on 26th April for Tug of War competition by The Capel Group.
- c) Request for CPC to consider installing Perspex glass around the middle of the youth shelter at the recreation ground in order to make it fit for purpose in cold/wet weather.
- d) Correspondence received regarding regularly missed collection of domestic and recycling waste around the parish since the introduction of the new contractor by TWBC.

529 11) **REPRESENTATION AT MEETINGS**

530 12) **QUESTIONS FROM MEMBERS**

531 13) **CLERK'S REPORT** - To receive report and update on previous actions, ongoing projects and any urgent actions taken.

532 14) **ADJOURNMENT TO HEAR FROM MEMBERS OF THE PUBLIC**

533 15) **DATE OF NEXT MEETING** – 24th February 2020

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.