

CAPEL PARISH COUNCIL

Emma Ivory – Clerk
Falmouth Place, Five Oak Green
TN12 6RD clerk@capelpc.co.uk

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the Parish Council meeting of CAPEL PARISH COUNCIL to be held in Five Oak Green Church, Badsell Road, Five Oak Green TN12 6QY at 7.30pm on 24th February 2020 when it is proposed to transact the business shown on the agenda below. The meeting will be open to press and public.

Cllrs Hugh Patterson, Maggie Fenton, Charles Mackonochie, Trevor Sawyer, Chris Parker, Jim Young, Ashley Saunders, Suzi Rich & William Forster.

AGENDA

Minute
No

- 534 1) **ADMINISTRATION** Fire Exits, Sign In Sheets, Assembly Point, Mobile Phones, intention to film or record the meeting.
- a) To Resolve to go into closed session and to exclude the press and public during item 8.f.iv Friends of Five Oak Green Recreation Ground funding at the request of the funder.
- 535 2) **APOLOGIES** – to receive and accept apologies for absence.
- 536 3) **DECLARATION OF INTEREST & CHANGES TO REGISTER OF INTEREST** - Declarations of Pecuniary interests on any item on the agenda. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee, sub-committee or joint committee, they must withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
- 537 4) **CHAIRMAN'S ANNOUNCEMENTS**
- 538 5) **APPROVAL OF MINUTES**
- a) To consider the minutes of the Full Council Meeting of 27th January 2020 and if in order to authorise the Chair to sign as a true and accurate record.
 - b) To receive the minutes of the Planning Committee of 27th January 2020.
- 539 6) **MATTERS ARISING FROM PREVIOUS MINUTES NOT COVERED IN CURRENT AGENDA**
- 540 7) **EXTERNAL REPORTS**
- a) Borough Councillors Report
 - b) County Councillors Report
 - i) KCC report on recent flooding in the parish on 8th/9th & 15th/16th February 2020.
 - ii) Progress of additional signage on the bridge Whetsted bridge, Five Oak Green.
- 541 8) **COMMITTEE REPORTS**
- a) **Finance & Resources Committee**
 - i) Cheques for payment
 - ii) January accounts
 - iii) January bank rec & bank statements
 - iv) Reserves 2019/20

- b) **Staff, Office & Administration**
- c) **Planning Committee**
- d) **Flooding Committee**
- e) **Housing & Memorial Cottages Committee**
- f) **Recreation Ground Improvements and Regeneration Committee**
 - i) To consider quotes for Grounds Maintenance contract and agree contractor (1st April 2020 – 31st March 2023).
 - ii) Report from Cllrs Saunders and Sawyer following recent community planting of donated hedging plants and forthcoming public meeting on 14th March 2020.
 - iii) To Resolve to accept the donation of new play equipment from Friends of Five Oak Green Recreation Ground charity which will be installed, and project managed by Wicksteed.
 - iv) To Resolve to be responsible for ongoing ownership and maintenance of play equipment donated by Friends of Five Oak Green Recreation Ground once installed.
 - v) To note previously Resolved play area plan submitted by Friends of Five Oak Green Recreation Ground.
 - vi) To Resolve to co-ordinate the installation of the zip wire as part of the installation of the play area by the Friends of Five Oak Green Recreation Ground charity.
 - vii) To Resolve to contribute financially in order for Friends of Five Oak Green to secure additional funding. *Closed session item.*

542 9) **PARISH MATTERS**

- a) Discussion of recent flooding and the way forward in the light of:
 - CPC's visit to the reservoir and SE Water's correspondence
 - Correspondence with the EA on the Alders Stream and other matters
 - Correspondence with KCC re highway drains
 - Correspondence with southern Water about sewage system.
- b) Resolution proposed by Cllr Patterson and seconded by Cllr Fenton - In light of the flooding incidents of 21st-23rd December 2019, and 9th February 2020 Capel Parish Council calls on Tunbridge Wells Borough Council to rethink the Local Plan and withdraw its proposals for housing in East Capel and Tudeley. We consider both these sites clearly unsuitable for housing development because of their vulnerability to flooding. Large scale building in the floodplain will only lead to larger scale flooding of homes and properties and all the distress and loss to residents that brings.
- c) TWBC recently resolved that the designation of a neighbourhood area for the purposes of producing a Capel Neighbourhood Development Plan be approved. Meeting with TWBC proposed for 2nd March 2020.

543 10) **CORRESPONDENCE RECEIVED**

544 11) **REPRESENTATION AT MEETINGS**

545 12) **QUESTIONS FROM MEMBERS**

- 546 13) **CLERK'S REPORT** - To receive report and update on previous actions, ongoing projects and any urgent actions taken.

547 14) **ADJOURNMENT TO HEAR FROM MEMBERS OF THE PUBLIC**

548 15) **DATE OF NEXT MEETING** – 30th March 2020

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.

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Emma Ivory, Clerk