

Capel Parish Council

Madeline Boyle – Clerk
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To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a **meeting of the PARISH COUNCIL** to be held Capel Village Hall, Falmouth Place, Five Oak Green at **7:30pm on Tuesday 1st June** when it is proposed to transact the business shown in the agenda below. The Meeting will be open to the press and public.

Madeline Boyle

Clerk

Date of Issue: 25th May 2021

AGENDA

Minute No	Agenda No
	1) Administration – Fire Exits, Fire Meeting Point, Mobile Phones, Sanitisation measures, intention to record or film the meeting.
712	2) APOLOGIES – to receive and accept apologies for absence.
713	3) DECLARATIONS OF INTEREST. To receive declarations of pecuniary and non-pecuniary interests. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee, sub-committee or joint committee, they must withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
714	4) CHAIRMAN'S ANNOUNCEMENTS
715	5) APPROVAL OF MINUTES a) To consider the minutes of the virtual Full Council Meeting of 26 th April 2021 and if in order to authorise the Chair to sign as a true and accurate record at a later date.
716	6) MATTERS ARISING FROM PREVIOUS MINUTES NOT COVERED IN CURRENT AGENDA
717	7) EXTERNAL REPORTS a) Borough Councillors Report b) County Councillors Report
718	8) COMMITTEE REPORTS a) Finance & Resources Committee i) To receive and note the Internal Audit report for 2020/21 ii) To receive the Annual Governance Statement for 2020/21 for approval and signature iii) To receive the Accounting Statement for 2020/21 for approval and signature iv) Payments for approval

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- v) Accounts as at 28 May 2021
- vi) Bank reconciliation and bank statements as at 28 May 2021
- vii) Reserves as at 28 May 2021

- b) Staff, Office & Administration
- c) Planning Committee
- d) Flooding Committee
- e) Housing & Memorial Cottages Committee
- f) Recreation Ground Improvements and Regeneration Committee

719 9) PARISH MATTERS

- a) Neighbourhood Plan Working Party
- b) Update on Save Capel
- c) Update on Village Gateway
- d) To **Resolve:** To agree Capel Parish Council's comments on the Pre-Submission Local Plan for the Reg 19 consultation
- e) Colts Hill Junction
- f) To **Resolve:** To decide whether to provide a contribution to the West Kent Neighbourhood Watch Association and if so to decide an amount.
- g) To declare our recognition of the Climate Emergency and the objectives TWBC has set out.

720 10) HIGHWAYS

721 11) REPRESENTATION AT MEETINGS

722 12) CORRESPONDENCE RECEIVED

723 13) CLERK'S REPORT

724 14) OPEN SESSION - To adjourn the meeting to enable any members of the public present to address the Council. Questions to be submitted at least two clear days in advance. Questions to be read by Chair and answered at the meeting if possible, if not possible Clerk to respond in writing following the meeting.

725 15) DATE OF NEXT MEETING – Monday 28th June 2021

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.