Louise Goldsmith – Clerk

Falmouth Place, Five Oak Green

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To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a meeting of the PARISH COUNCIL to be held Capel Village Hall, Falmouth Place, Five Oak Green at 7.30pm on Monday 25 JULY 2022 when it is proposed to transact the business shown in the agenda below.

The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960)*

Louise Goldsmith

Clerk Date of Issue: 19 July 2022

**AGENDA**

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| Minute No | Agenda No |  |
| **915****916** | 1. Administration – Fire Exits, Fire Meeting Point, Mobile Phones, Sanitisation measures
2. **APOLOGIES –** to receive and accept apologies for absence *(LGA 1972 s85 (1))*
3. **DECLARATIONS OF INTEREST**. To receive declarations of pecuniary and non-pecuniary interests.

Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members’ Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer. |  |
| **917** | 1. **CHAIRMAN’S ANNOUNCEMENTS**
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| **918** | 1. **APPROVAL OF MINUTES**

 To consider the minutes of the Full Council Meeting of 27 June 2022 and if in order to authorise the Chair to sign as a true and accurate record.  *(LGA 1972 sch. 12, para 41(1))* |  |
| **919****920****921****922** | 1. **CLERKS REPORT/PAST MATTERS (Information purposes only)**
2. **PRE-APPLICATION BRIEFING FROM LOW CARBON**

Proposal for a new solar farm with battery storage to be known as Reed Solar Farm, located on land north of Alders Road and west of the A2281. **OPEN SESSION -** To adjourn the meeting to enable any members of the public present to address the Council.
2. **EXTERNAL REPORTS**
	1. Borough Councillors Report b) County Councillors Report
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| **923** | 1. **COMMITTEE REPORTS**
	1. Finance & Resources Committee
		1. To receive the accounts
		2. To receive an updated bank reconciliation
		3. To receive a list of the reserves
		4. To receive a list of payments for approval
		5. Policies: To approve a revised Complaints Policy
	2. Staff, Office & Administration Committee
	3. Planning Committee
		1. To receive the minutes of the meeting held on 27 June 2022
	4. Flooding Panel
		1. To receive feedback from the Paddock Wood and Five Oak Green Flood Risk Management Meeting held on the 20 July 2022

* 1. Memorial Cottages & Housing Working Group
		1. To receive an update on the remedial works
	2. Recreation Ground and Allotments Working Group
		1. To note the minutes of the meeting held on the 21 July 2022
		2. To discuss and approve any recommendations from the meeting held on the 21 July 2022
	3. Neighbourhood Plan Working Party

i) To receive an update on the development of the draft neighbourhood planii) To receive an update on the draft design codes and to agree to consult on theseiii) To receive an update on funding  |  |
| **924****925** | 1. **PARISH MATTERS**
	1. Local Plan Examination Update - To receive an update
	2. Update on Save Capel
	3. Climate Emergency
		1. To receive an update on the Electric Vehicle Charging Point Scheme
	4. PCSO Report
2. **HIGHWAYS**
	1. Highways Improvement Plan
		1. To receive an update
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| **926****927****928** | 1. **REPRESENTATION AT MEETINGS**
	* 1. KALC Meeting
		2. TWBC/KALC Ukrainian Refugees Workshop
		3. Parish Chairmen’s Group Meeting
		4. Joint Transportation Board
		5. Other External Meetings
2. **CORRESPONDENCE/CONSULTATIONS**
3. **ANY CONFIDENTIAL MATTERS**
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| **929** | 1. **DATE OF THE NEXT MEETING**

**Full Council Meeting:** Monday 26 September 2022 at 7.30pm |  |

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.