

Capel Parish Council

Louise Goldsmith – Clerk
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To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a **meeting of the PARISH COUNCIL** to be held Capel Village Hall, Falmouth Place, Five Oak Green at **7.30pm on Monday 27 February 2023** when it is proposed to transact the business shown in the agenda below.

The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960*)

Louise Goldsmith

Clerk

Date of Issue: 21 February 2023

AGENDA

Minute No	Agenda
	1) Administration – Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.
998	2) APOLOGIES – to receive and accept apologies for absence (<i>LGA 1972 s85 (1)</i>)
999	3) DECLARATIONS OF INTEREST. To receive declarations of pecuniary and non-pecuniary interests. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
1000	4) CHAIRMAN'S ANNOUNCEMENTS
1001	5) APPROVAL OF MINUTES To consider the minutes of the Full Council Meeting of the 30 January 2023 and if in order to authorise the Chair to sign as a true and accurate record. (<i>LGA 1972 sch. 12, para 41(1)</i>)
1002	6) CLERKS REPORT/PAST MATTERS (Information purposes only)
1003	7) OPEN SESSION - To adjourn the meeting to enable any members of the public present to address the Council.
1004	8) EXTERNAL REPORTS a) Borough Councillors Report b) County Councillors Report
1005	9) COMMITTEE REPORTS a) Finance & Resources Committee i) To receive the accounts ii) To receive expenditure versus budget analysis iii) To receive a list of the reserves iv) To receive a list of payments for approval v) CCTV – To approve the final specification and quote vi) Annual Review of Standing Orders

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- b) Staff, Office & Administration Committee
 - i) Introduction of ID cards
- c) Planning Committee
 - i) To receive the minutes of the meeting held on the 30 January 2023
- d) Flooding Panel
- e) Memorial Cottages & Housing Working Group
 - i) To receive an update on the remedial works
- f) Recreation Ground and Allotments Working Group
- g) Neighbourhood Plan Working Party
 - i) To receive the minutes of the meeting held on the 21 February 2023.

1006 10) PARISH MATTERS

- a) Local Plan Examination Update - To receive an update
- b) To receive an update on the Electric Vehicle Charging Point Scheme
- c) CCA – To receive feedback from the Extraordinary General Meeting held on the 6 February 2023
- d) King Charles III Coronation – To discuss commemorative gifts
- e) Climate Change Action Plan

1007 11) HIGHWAYS

- a) Highways Improvement Plan
 - i) To discuss Parish Speed Indicator Device Scheme for the Parish
 - ii) To receive an update on a request for a speed reduction on Alders Road

1008 12) REPRESENTATION AT MEETINGS

- i) KALC Meeting
- ii) Parish Chairmen's Group Meeting
- iii) Joint Transportation Board
- iv) CCA
- v) Other External Meetings

1009 13) CORRESPONDENCE/CONSULTATIONS

- i) Prospective changes to the National Planning Policy Framework (NPPF) Consultation

1010 14) ANY CONFIDENTIAL MATTERS

1011 15) DATE OF THE NEXT MEETING

Full Council Meeting: Monday 27 March 2023 at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.