

# Capel Parish Council

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To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a **meeting of the PARISH COUNCIL** to be held Capel Village Hall, Falmouth Place, Five Oak Green at **8pm on Monday 27 MARCH 2023** when it is proposed to transact the business shown in the agenda below.

The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960*)

*Louise Goldsmith*

Clerk

Date of Issue: 21 March 2023

## **AGENDA**

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Minute No	Agenda No
	<b>1) Administration – Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.</b>
<b>1012</b>	<b>2) APOLOGIES –</b> to receive and accept apologies for absence ( <i>LGA 1972 s85 (1)</i> )
<b>1013</b>	<b>3) DECLARATIONS OF INTEREST.</b> To receive declarations of pecuniary and non-pecuniary interests. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
<b>1014</b>	<b>4) CHAIRMAN’S ANNOUNCEMENTS</b>
<b>1015</b>	<b>5) APPROVAL OF MINUTES</b> To consider the minutes of the Full Council Meeting of the 27 February 2023 and if in order to authorise the Chair to sign as a true and accurate record. ( <i>LGA 1972 sch. 12, para 41(1)</i> )
<b>1016</b>	<b>6) CLERKS REPORT/PAST MATTERS (Information purposes only)</b>
<b>1017</b>	<b>7) OPEN SESSION -</b> To adjourn the meeting to enable any members of the public present to address the Council.
<b>1018</b>	<b>8) EXTERNAL REPORTS</b> a) Borough Councillors Report    b) County Councillors Report
<b>1019</b>	<b>9) COMMITTEE REPORTS</b> a) Finance & Resources Committee i) To receive the accounts ii) To receive the bank reconciliation iii) F&C Cleaning Services – to note 5% increase iv) To receive a list of payments for approval v) CCTV – To approve the final specification and quote vi) Internal Audit: To note the arrangements

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- b) Staff, Office & Administration Committee
  
- c) Planning Committee
  - i) To receive the minutes of the meeting held on the 27 February 2023
  
- d) Flooding Panel
  
- e) Memorial Cottages & Housing Working Group
  
- f) Recreation Ground and Allotments Working Group
  - i) To receive the minutes of the meeting held on the 23 March 2023
  - ii) Proposal to serve Notice on plots 2a/2b and 20a/21a.
  
- g) Neighbourhood Plan Working Party
  - i) To receive the minutes of the meeting held on the 16 March 2023.
  - ii) Regulation 14: Proposal to commence Regulation 14 and to discuss the arrangements.

## **1020 10) PARISH MATTERS**

- a) Local Plan Examination Update - To receive an update
- b) Save Capel – to receive feedback from the AGM
- c) To receive an update on the Electric Vehicle Charging Point Scheme
- d) King Charles III Coronation – to receive an update
- e) Annual Parish Meeting 3 April 2023 – to note the arrangements
- f) Speedwatch – to receive an update
- g) Climate Change Initiatives – to include a report back from the KALC Climate Change Conference

## **1021 11) HIGHWAYS**

- a) Highways Improvement Plan: To receive an update on suggested improvements to Whetsted Road and Badsell Road and Alders Road
  - i) Parish Speed Indicator Device Scheme – to receive an update and agree to consult residents
  - iii) Flytipping – to discuss recent incidents

## **1022 12) REPRESENTATION AT MEETINGS**

- i) KALC Meeting
- ii) Parish Chairmen's Group Meeting
- iii) Joint Transportation Board
- iv) CCA
- v) Other External Meetings

## **1023 13) CORRESPONDENCE/CONSULTATIONS**

## **1024 14) ANY CONFIDENTIAL MATTERS**

## **1025 15) DATE OF THE NEXT MEETING**

**Annual Parish Meeting:** Monday 3 April 2023 at 7pm

**Full Council Meeting:** Monday 24 April 2023 at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.