Capel Parish Council

Louise Goldsmith - Clerk Falmouth Place, Five Oak Green TN12 6RD clerk@capel-pc.org.uk

To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a meeting of the PARISH COUNCIL to be held Capel Village Hall, Falmouth Place, Five Oak Green at 7.30pm on Monday 24 April 2023 when it is proposed to transact the business shown in the agenda below.

The Meeting will be open to the press and public (Public Bodies (Admission to Meetings) Act 1960)

Louise Goldsmith

Clerk Date of Issue: 18 April 2023 **AGENDA** Minute Agenda Nο Nο 1) Administration – Fire Exits, Fire Meeting Point, Mobile Phones, intention to record. 1026 2) APOLOGIES - to receive and accept apologies for absence (LGA 1972 s85 (1)) 1027 3) DECLARATIONS OF INTEREST. To receive declarations of pecuniary and nonpecuniary interests. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer. 1028 4) CHAIRMAN'S ANNOUNCEMENTS 1029 5) APPROVAL OF MINUTES To consider the minutes of the Full Council Meeting of the 27 March 2023 and if in order to authorise the Chair to sign as a true and accurate record. (LGA 1972 sch. 12, para 41(1))

- 1030 6) CLERKS REPORT/PAST MATTERS (Information purposes only)
- 1031 **OPEN SESSION** - To adjourn the meeting to enable any members of the public present to address the Council.
- 8) EXTERNAL REPORTS 1032
 - a) Borough Councillors Report
- b) County Councillors Report
- 9) COMMITTEE REPORTS 1033
 - a) Finance & Resources Committee
 - To receive the audited accounts for 2022/2023
 - To receive the audited bank reconciliation as at 31 March 2023
 - iii) To receive and note the Internal Audit report for 2022/2023
 - iv) To receive the Annual Governance Statement for 2022/2023 for approval and signature
 - To receive the Accounting Statement for 2022/2023 for approval and
 - vi) To note the arrangements for the Exercise of Public Rights
 - vii) CCTV: To approve a 50% payment
 - viii) To receive a list of payments for approval

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- b) Staff, Office & Administration Committee To receive an update on the servicing of the alarm, fire alarm system and fire extinguisher in the parish office.
- Planning Committee
 To receive the minutes of the meeting held on the 27 March 2023
- flooding Panel
 To receive the minutes of the meeting held on the 18 April 2023
- e) Memorial Cottages & Housing Working Group
- f) Recreation Ground and Allotments Working Group
- g) Neighbourhood Plan Working Party
 - i) To receive the minutes of the meeting held on the 11 April 2023.
 - ii) Regulation 14 Consultation: To receive an update.

1034 10) PARISH MATTERS

- a) Local Plan Examination Update: To receive an update
- b) King Charles III Coronation: To receive an update
- c) Speedwatch: To receive an update
- d) Citizen of the Year Award nominations
- e) Climate Change Initiatives

1035 11) HIGHWAYS

a) Highways Improvement Plan: To receive an update on suggested improvements and consultation for a speed reduction on Alders Road.

1036 12) REPRESENTATION AT MEETINGS

- i) KALC Meeting
- ii) Parish Chairmen's Group Meeting
- iii) Joint Transportation Board
- iv) CCA
- v) Other External Meetings

1037 13) CORRESPONDENCE/CONSULTATIONS

1038 14) ANY CONFIDENTIAL MATTERS

1039 15) DATE OF THE NEXT MEETING

Annual Parish Council Meeting: Monday 15 May 2023 at 7.30pm

Full Council Meeting: Monday 15 May 2023 at 8pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.