

Capel Parish Council

Louise Goldsmith – Clerk
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To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a **meeting of the PARISH COUNCIL** to be held Capel Village Hall, Falmouth Place, Five Oak Green at **7.30pm on Monday 31 July 2023** when it is proposed to transact the business shown in the agenda below.
The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960*)

Louise Goldsmith

Clerk

Date of Issue: 25 July 2023

AGENDA

Minute No	Agenda
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| | 1) Administration – Fire Exits, Fire Meeting Point, Mobile Phones, intention to record. |
| 1075 | 2) APOLOGIES – to receive and accept apologies for absence (<i>LGA 1972 s85 (1)</i>) |
| 1076 | 3) DECLARATIONS OF INTEREST. To receive declarations of pecuniary and non-pecuniary interests.
Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer. |
| 1077 | 4) CHAIRMAN'S ANNOUNCEMENTS |
| 1078 | 5) APPROVAL OF MINUTES
To consider the minutes of the Full Council meeting of the 26 June 2023 and if in order to authorise the Chair to sign as a true and accurate record.
(<i>LGA 1972 sch. 12, para 41(1)</i>) |
| 1079 | 6) CLERKS REPORT/PAST MATTERS (Information purposes only) |
| 1080 | 7) OPEN SESSION - To adjourn the meeting to enable any members of the public present to address the Council. |
| 1081 | 8) EXTERNAL REPORTS
a) Borough Councillors Report b) County Councillors Report |
| 1082 | 9) COMMITTEE REPORTS
a) Finance & Resources Committee
i) To receive the accounts.
ii) To receive the bank reconciliation as at 31 July 2023.
iii) To ratify a decision between meetings to accept a quote for essential repairs to the playground swings.
iv) To discuss the quotes for replacing the water pump in the allotments.
v) To consider a quote for a fingerpost.
vi) To consider a quote to cut the internal and top of the allotment hedge along Falmouth Place.
vii) To receive a list of payments for approval

b) Staff, Office & Administration Committee
To note the faulty smoke detector in parish office is to be replaced.

c) Planning Committee
To receive the minutes of the meeting held on the 26 June 2023 |

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- d) Flooding Panel
To receive any update.
- e) Memorial Cottages & Housing Working Group
 - i) To discuss the results of the EPC surveys and next steps.
- f) Recreation Ground and Allotments Working Group
- g) Neighbourhood Plan Working Party
 - i) To receive the minutes of the meeting held on the 11 July 2023.

1083 10) PARISH MATTERS

- a) Local Plan Examination Update: To receive an update
- b) Climate Change Initiatives
- c) To consider supporting a change in the name of the proposed 'Goudhurst, Lamberhurst and Horsmonden' ward to 'Rural Tunbridge Wells' ward
- d) To consider a request for land for a Padel centre
- e) Kent Police: To receive an update.

1084 11) HIGHWAYS

- a) Highways Improvement Plan:
 - i) SID Scheme: To receive an update
 - ii) Proposal for a crossing on Five Oak Green Road: To receive an update
 - iii) Proposal Speed Reduction Alders Road: To discuss a consultation exercise
 - iv) Dangerous driving on Castle Hill and a proposal for traffic calming
 - v) To consider requesting an audit of all the speed limits
 - vi) Request to resurface Oak Road

1085 12) REPRESENTATION AT MEETINGS

- i) KALC Meeting
- ii) Parish Chairmen's Group Meeting
- iii) Joint Transportation Board
- iv) CCA
- v) Other External Meetings

1086 13) CORRESPONDENCE/CONSULTATIONS

- i) Review of Polling Districts and Places
- ii) Cessation of weekend civic amenity collection vehicle
- iii) Shuttle Bus Timetable
- iv) Royal Tunbridge Wells Town Centre Call for Sites
- v) Consultation - Kent County Council Draft Local Transport Plan
- vi) National Highways & Transport Network - Public Satisfaction Surveys

1087 14) ANY CONFIDENTIAL MATTERS

1088 15) DATE OF THE NEXT MEETINGS

Planning Committee Meeting: Monday 4 September 2023 at 7pm

Finance & Resources Committee Meeting: Monday 4 September 2023 at 7.30pm

Full Council Meeting: Monday 25 September 2023 at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.