

Capel Parish Council

Louise Goldsmith – Clerk
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To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a **meeting of the PARISH COUNCIL** to be held Capel Village Hall, Falmouth Place, Five Oak Green at **7.30pm on Monday 25 September 2023** when it is proposed to transact the business shown in the agenda below.
The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960*)

Louise Goldsmith

Clerk

Date of Issue: 19 September 2023

AGENDA

Minute No	Agenda No	
	1)	Administration – Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.
1089	2)	APOLOGIES – to receive and accept apologies for absence (<i>LGA 1972 s85 (1)</i>)
1090	3)	DECLARATIONS OF INTEREST. To receive declarations of pecuniary and non-pecuniary interests. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members’ Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
1091	4)	CHAIRMAN’S ANNOUNCEMENTS
1092	5)	APPROVAL OF MINUTES To consider the minutes of the Full Council meeting of the 31 July 2023 and if in order to authorise the Chair to sign as a true and accurate record. (<i>LGA 1972 sch. 12, para 41(1)</i>)
1093	6)	CLERKS REPORT/PAST MATTERS (Information purposes only)
1094	7)	OPEN SESSION - To adjourn the meeting to enable any members of the public present to address the Council.
1095	8)	EXTERNAL REPORTS a) Borough Councillors Report b) County Councillors Report
1096	9)	COMMITTEE REPORTS a) Finance & Resources Committee i) To receive the accounts. ii) To receive the bank reconciliation as at 19 September 2023. iii) To receive the minutes of the meeting held on the 5 September 2023 iv) To approve a recommendation to increase the allotment rental fee for 2024-2025 to £26.00 for a full plot and £13.00 for a half plot v) To approve a recommendation to increase the football fees for both football clubs for 2023-2024 to £375.00 and £40.00 for a single use of the pitch vi) To approve a quote to install a new water pump in the allotments. vii) To approve and sign the UKSPF Grant Agreement viii) Completion of limited assurance review for year ending 31 March 2023 ix) Request for a donation from Capel Grange x) To receive a list of payments for approval b) Staff, Office & Administration Committee To agree to obtain quotes for a new website

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- c) Planning Committee
To receive the minutes of the meeting held on the 5 September 2023
- d) Flooding Panel
To receive any update.
- e) Memorial Cottages & Housing Working Group
- f) Recreation Ground and Allotments Working Group
To discuss the replacement of the external toilet doors
- g) Neighbourhood Plan Working Party
To receive an update on the Regulation 16 Consultation and External Examination

1097 10) PARISH MATTERS

- a) Local Plan Examination Update: To receive an update from a meeting held with TWBC on Friday 22 September 2023
- b) Climate Change Initiatives
- c) Mobile Coverage
- d) Kent Police: To receive an update.

1098 11) HIGHWAYS

- a) Highways Improvement Plan:
 - i) SID Scheme: To receive an update and to agree to consult residents about the scheme.
 - ii) Proposal for a crossing on Five Oak Green Road: To receive an update and discuss the next steps
 - iii) Proposal Speed Reduction Alders Road: To discuss the next steps
 - iv) Dangerous driving on Castle Hill and a proposal for traffic calming

1099 12) REPRESENTATION AT MEETINGS

- i) KALC Meeting
- ii) Parish Chairmen's Group Meeting
- iii) Joint Transportation Board
- iv) CCA
- v) Other External Meetings

1100 13) CORRESPONDENCE/CONSULTATIONS

- i) Consultation on the draft TWBC Hackney Carriage and Private Licensing Policy 2023-2028.
- ii) Annual Survey on the performance of Kent Police.
- iii) KCC Budget Consultation 2024-2025
- iv) Kent Community Warden Service Review

1101 14) ANY CONFIDENTIAL MATTERS

1102 15) DATE OF THE NEXT MEETING

Full Council Meeting: Monday 30 October 2023 at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.