

Capel Parish Council

Louise Goldsmith – Clerk
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To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a **meeting of the PARISH COUNCIL** to be held Capel Village Hall, Falmouth Place, Five Oak Green at **7.30pm on Monday 27 November 2023** when it is proposed to transact the business shown in the agenda below.
The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960*)

Louise Goldsmith

Clerk

Date of Issue: 22 November 2023

AGENDA

Minute No Agenda No

- 1) Administration – Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.
- 1117 2) **APOLOGIES** – to receive and accept apologies for absence (*LGA 1972 s85 (1)*)
- 1118 3) **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary and non-pecuniary interests.
Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
- 1119 4) **CHAIRMAN'S ANNOUNCEMENTS**
- 1120 5) **APPROVAL OF MINUTES**
To consider the minutes of the Full Council meeting of the 30 October 2023 and if in order to authorise the Chair to sign as a true and accurate record.
(*LGA 1972 sch. 12, para 41(1)*)
- 1121 6) **CLERKS REPORT/PAST MATTERS (Information purposes only)**
- 1122 7) **OPEN SESSION** - To adjourn the meeting to enable any members of the public present to address the Council.
- 1123 8) **EXTERNAL REPORTS**
 - a) Borough Councillors Report
 - b) County Councillors Report
- 1124 9) **PROPOSAL FOR NEW HOMES ON LAND AT FINCHES FARM, FIVE OAK GREEN**
To consider a response to the pre-application consultation for 140 new homes, public open space, flood attenuation measures, traffic calming and additional facilities for Capel Primary School on land at Finches Farm, Five Oak Green.
- 1125 10) **CAPEL COMMUNITY ASSOCIATION/VILLAGE HALL**
To receive an update from the Chairman of the Trustees.
- 1126 11) **COMMITTEE REPORTS**
 - a) Finance & Resources Committee
 - a) To receive the accounts.
 - b) To receive the bank reconciliation as at 31 October 2023.
 - c) To adopt the updated Risk Assessment
 - d) NALC Pay Award – to approve a backdated pay award for the Clerk
 - e) Budget 2024 – 2025 to receive an update

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- f) To approve a quote to repair the allotment fencing
- g) To receive a list of payments for approval

- b) Staff, Office & Administration Committee

- c) Planning Committee
To receive the minutes of the meeting held on the 30 October 2023

- d) Flooding Panel
To receive the draft minutes of the meeting held on the 6 November 2023

- e) Memorial Cottages & Housing Working Group

- f) Recreation Ground and Allotments Working Group
To receive the draft minutes of the meeting held on the 23 November 2023

- g) Neighbourhood Plan Working Party
To receive an update on the Regulation 16 Consultation and External Examination

1127 12) PARISH MATTERS

- a) Local Plan Examination Update: To receive an update.
- b) Climate Change Initiatives
- c) Environmental & Health Concerns, Durnell Yard, Capel
- d) Mobile Coverage
- e) Secondary School provision in Cranbrook
- f) Christmas: Carol Service, Christmas tree and lights
- g) Speed Camera Visits
- h) Kent Police: To receive feedback from the quarterly online meeting held with Kent Police on the 17 November 2023

1128

13) HIGHWAYS

- a) Highways Improvement Plan:
 - a) SID Scheme: Proposal to fund the installation of the SID scheme on Five Oak Green Road
 - b) To receive an update on the approved Highway Schemes
 - c) Dangerous driving on Castle Hill

1129 14) REPRESENTATION AT MEETINGS

- a) KALC Meeting
- b) Parish Chairmen's Group Meeting
- c) Joint Transportation Board
- d) Other External Meetings

1130 15) CORRESPONDENCE/CONSULTATIONS

- a) TWBC Safe Travels Survey

1131

16) ANY CONFIDENTIAL MATTERS

1132 17) DATE OF THE NEXT MEETING

Full Council Meeting: Monday 18 December 2023 at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.