Capel Parish Council

Louise Goldsmith – Clerk Falmouth Place, Five Oak Green TN12 6RD clerk@capel-pc.org.uk

To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a meeting of the PARISH COUNCIL to be held Capel Village Hall, Falmouth Place, Five Oak Green at **7.30pm on Monday 18 December 2023** when it is proposed to transact the business shown in the agenda below.

The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960*)

Louise Goldsmith

Clerk Date of Issue: 12 December 2023

AGENDA

Minute Agenda No No

- 1) Administration Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.
- 1133 2) APOLOGIES to receive and accept apologies for absence (LGA 1972 s85 (1))
- 1134 3) DECLARATIONS OF INTEREST. To receive declarations of pecuniary and non-pecuniary interests.

Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.

- 1135 4) CHAIRMAN'S ANNOUNCEMENTS
- 1136 5) APPROVAL OF MINUTES

To consider the minutes of the Full Council meeting of the 27 November 2023 and If in order to authorise the Chair to sign as a true and accurate record. (LGA 1972 sch. 12, para 41(1))

- 1137 6) CLERKS REPORT/PAST MATTERS (Information purposes only)
- 7) OPEN SESSION To adjourn the meeting to enable any members of the public present to address the Council.
- 1139 8) EXTERNAL REPORTS
 - a) Borough Councillors Report
- b) County Councillors Report
- 1140 9) COMMITTEE REPORTS
 - a) Finance & Resources Committee
 - a) To receive the accounts.
 - b) To receive the bank reconciliation as at 30 November 2023.
 - c) To receive the minutes of the meeting held on the 4 December 2023
 - d) To approve the Budget for 2023-2024
 - e) To approve the proposed precept for 2023-2024
 - f) Capel Village Hall:
 - i) To discuss the land registry documents
 - To discuss the way forward for a new lease
 - g) To receive a list of payments for approval
 - b) Staff, Office & Administration Committee
 - c) Planning Committee

To receive the minutes of the meeting held on the 27 November 2023

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- d) Flooding Panel
- e) Memorial Cottages & Housing Working Group
- f) Recreation Ground and Allotments Working Group
- g) Neighbourhood Plan Working Party
 To receive an update on the Regulation 16 Consultation and External
 Examination

1141 10) PARISH MATTERS

- a) Local Plan Examination Update: To receive an update.
- b) Climate Change Initiatives
- c) Mobile Coverage
- d) Kent Police: To receive any update

1142

11) HIGHWAYS

- a) Highways Improvement Plan:
 - a) SID Scheme: To receive an update

1143 12) REPRESENTATION AT MEETINGS

- a) KALC Meeting
- b) Parish Chairmen's Group Meeting
- c) Joint Transportation Board
- d) Other External Meetings

1144 13) CORRESPONDENCE/CONSULTATIONS

1145 14) ANY CONFIDENTIAL MATTERS

1146 15) DATE OF THE NEXT MEETING

Full Council Meeting: Monday 29 January 2024 at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.