Capel Parish Council

Louise Goldsmith – Clerk Falmouth Place, Five Oak Green TN12 6RD clerk@capel-pc.org.uk

To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a **meeting of the PARISH COUNCIL** to be held Capel Village Hall, Falmouth Place, Five Oak Green at **7.30pm on Monday 29 January 2024** when it is proposed to transact the business shown in the agenda below. The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960*)

Louise Goldsmith

Clerk

Date of Issue: 23 January 2024

AGENDA

		A CEREA
Minute No	Age No	enda
	1)	Administration – Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.
1147	2)	APOLOGIES - to receive and accept apologies for absence (LGA 1972 s85 (1))
1148	3)	DECLARATIONS OF INTEREST. To receive declarations of pecuniary and non- pecuniary interests. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
1149	4)	CHAIRMAN'S ANNOUNCEMENTS
1150	5)	APPROVAL OF MINUTES To consider the minutes of the Full Council meeting of the 18 December 2023 and If in order to authorise the Chair to sign as a true and accurate record. (LGA 1972 sch. 12, para 41(1))
1151	6)	CLERKS REPORT/PAST MATTERS (Information purposes only)
1152	7)	FERNHAM HOMES PROPOSALS FOR TOLHURST ROAD, FIVE OAK GREEN The Head of Planning at Fernham Homes will present their initial considerations for the above site.
1153	8)	OPEN SESSION - To adjourn the meeting to enable any members of the public present to address the Council.
1154	9)	EXTERNAL REPORTa) Borough Councillors Reportb) County Councillors Report
1155	10)	 a) Finance & Resources Committee i) To receive the accounts. a) To receive the bank reconciliation as at 31 December 2023. b) Capel Village Hall new lease: To receive an update c) To approve a quote for the replacement of the external public toilets doors and refurbishment of the internal doors including privacy locks. d) Request for funding for urgent work on the porch of All Saints Church e) To receive a list of payments for approval b) Staff, Office & Administration Committee

Capel Parish Council

- c) Planning Committee To receive the minutes of the meeting held on the 18 December 2023
- d) Flooding Panel
- e) Memorial Cottages & Housing Working Group
- Recreation Ground and Allotments Working Group Proposal for an outdoor gym: To approve the online survey and receive an update following the site visits.
- g) Neighbourhood Plan Working Partyi) To receive and comment on the Clarification Note from the external examiner

1156 11) PARISH MATTERS

- a) Local Plan Examination Update:
 - i) Public Consultation on TWBC response to the Inspector's Initial Findings Letter on the Examination of the New Local Plan: To prepare a response.
 ii) Proposal to pay Motion Consultants \$6,000,00 for the Transportation Survey.
 - ii) Proposal to pay Motion Consultants £6,000.00 for the Transportation Survey
- b) Climate Change Initiatives
- c) Mobile Coverage
- d) Emergency Plan
- e) Local Elections: Thursday 2 May 2024: Nomination Dates.
- f) Kent Police: To receive any update

1157 12) HIGHWAYS

- a) Highways Improvement Plan:
 - a) SID Scheme: To receive an update
 - b) Request for hedgehog warning signs on Five Oak Green Road

1158 13) REPRESENTATION AT MEETINGS

- a) KALC Meeting
- b) Parish Chairmen's Group Meeting
- c) Joint Transportation Board
- d) Other External Meetings

1159 14) CORRESPONDENCE/CONSULTATIONS

Pre-submission draft of the Kent Minerals and Waste Local Plan 2024-2039 – Regulation 19 Public Consultation

1160 15) ANY CONFIDENTIAL MATTERS

1161 16) DATE OF THE NEXT MEETING

Full Council Meeting: Monday 26 February 2024 at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.