# Capel Parish Council

Louise Goldsmith – Clerk Falmouth Place, Five Oak Green TN12 6RD clerk@capel-pc.org.uk

To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a **meeting of the PARISH COUNCIL** to be held Capel Village Hall, Falmouth Place, Five Oak Green at **7.30pm on Monday 3 June 2024** when it is proposed to transact the business shown in the agenda below.

The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960*)

Louise Goldsmith

Clerk Date of Issue: 28 May 2024

## **AGENDA**

Minute Agenda No No

- 1) Administration Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.
- 1218 2) APOLOGIES to receive and accept apologies for absence (LGA 1972 s85 (1))
- 1219 3) DECLARATIONS OF INTEREST. To receive declarations of pecuniary and non-pecuniary interests.

Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.

- 1220 4) CHAIRMAN'S ANNOUNCEMENTS
- 1221 5) APPROVAL OF MINUTES

To consider the minutes of the Full Council meeting of the 29 April 2024 and the Annual Parish Council Meeting held on the 13 May 2024 and if in order to authorise the Chair to sign as a true and accurate record. (LGA 1972 sch. 12, para 41(1))

- 1222 6) CLERKS REPORT/PAST MATTERS (Information purposes only)
- 1223 7) FUTURE OF THE VILLAGE HALL

Jonathan White, Corporate Property Manager at TWBC, will attend the meeting and present his thoughts on the future of the village hall in terms of options and funding.

- **8) OPEN SESSION -** To adjourn the meeting to enable any members of the public present to address the Council.
- 1225 9) EXTERNAL REPORT
  - a) Borough Councillors Report
- b) County Councillors Report
- 1226 10) COMMITTEE REPORTS
  - a) Finance & Resources Committee
    - i) To receive the accounts.
    - ii) To receive the bank reconciliation as at 30 April 2024
    - iii) UKSPF Community Grant Programme: To agree to submit an application for funding to install CCTV at the allotments.
    - iv) To receive a list of payments for approval
  - b) Staff, Office & Administration Committee
  - c) Planning Committee

To receive the minutes of the meeting held on the 29 April 2024

# Capel Parish Council

- d) Flooding Panel
- e) Memorial Cottages & Housing Working Group
- Recreation Ground and Allotments Working Group
   To consider a request for a memorial bench and tree for Rev. Holman
- g) Highways and Transportation Committee
- h) Neighbourhood Plan Working Party

#### 1227 11) PARISH MATTERS

a) Local Plan Examination Update

#### 1228 12) REPRESENTATION AT MEETINGS

- a) KALC Meeting
- b) Parish Chairmen's Group Meeting
- c) Joint Transportation Board
- d) Other External Meetings

#### 1229 13) CORRESPONDENCE/CONSULTATIONS

1230 14) ANY CONFIDENTIAL MATTERS

## 1231 15) DATE OF THE NEXT MEETING

Full Council Meeting: Monday 1 July 2024 at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.