

Capel Parish Council

Louise Goldsmith – Clerk
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To All Parish Councillors.

ALL COUNCILLORS ARE HEREBY SUMMONED to a **meeting of the PARISH COUNCIL** to be held Capel Village Hall, Falmouth Place, Five Oak Green at **8pm on Monday 1 July 2024** when it is proposed to transact the business shown in the agenda below.
The Meeting will be open to the press and public (*Public Bodies (Admission to Meetings) Act 1960*)

Louise Goldsmith

Clerk

Date of Issue: 25 June 2024

AGENDA

Minute No	Agenda
	1) Administration – Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.
1232	2) APOLOGIES – to receive and accept apologies for absence (<i>LGA 1972 s85 (1)</i>)
1233	3) DECLARATIONS OF INTEREST . To receive declarations of pecuniary and non-pecuniary interests. Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee or sub-committee they must withdraw from the meeting room during the the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer.
1234	4) CHAIRMAN'S ANNOUNCEMENTS
1235	5) APPROVAL OF MINUTES To consider the minutes of the Full Council meeting of the 3 June 2024 and if in order to authorise the Chair to sign as a true and accurate record. (<i>LGA 1972 sch. 12, para 41(1)</i>)
1236	6) CLERKS REPORT/PAST MATTERS (Information purposes only)
1237	7) OPEN SESSION - To adjourn the meeting to enable any members of the public present to address the Council.
1238	8) EXTERNAL REPORT a) Borough Councillors Report b) County Councillors Report
1239	9) COMMITTEE REPORTS a) Finance & Resources Committee i) To receive the accounts. ii) To receive the bank reconciliation as at 31 May 2024 iii) UKSPF Community Grant Application: To receive any update iv) FCC Community Grant Award for an outdoor gym: To receive an update and note the payment of the third party contribution. v) Unity Trust signatory and online access update vi) To receive a list of payments for approval b) Staff, Office & Administration Committee c) Planning Committee To receive the minutes of the meeting held on the 3 June 2024 d) Flooding Panel

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- e) Memorial Cottages & Housing Working Group
- f) Recreation Ground and Allotments Working Group
- g) Highways and Transportation Committee

1240 10) PARISH MATTERS

- a) Local Plan Examination Update
- b) Neighbourhood Plan Update
- c) Citizen of the Year Award: To receive the nominations and take a vote
- d) Capel Community Association: To receive an update on the survey of the roof
- e) Capel Fete: To discuss and agree access arrangements
- f) Elections
- g) Co-Option
- h) Kent Police: To receive any update

1241 11) REPRESENTATION AT MEETINGS

- a) KALC Meeting
- b) Parish Chairmen's Group Meeting
- c) Joint Transportation Board
- d) Other External Meetings

1242 12) CORRESPONDENCE/CONSULTATION

KCC Budget Consultation 2025-2026

1243 13) ANY CONFIDENTIAL MATTERS

1244 14) DATE OF THE NEXT MEETING

Full Council Meeting: Monday 29 July 2024 at 7.30pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.